

**Manchester City Council  
Report for Information**

**Report to:** Communities and Equalities Scrutiny Committee – 9 November 2017

**Subject:** Overview Report

**Report of:** Governance and Scrutiny Support Unit

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**Summary**

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Items for Information
- Work Programme (at appendix 1)

**Recommendation**

The Committee is invited to discuss the information provided and agree any changes to the work programme that are necessary.

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**Contact Officer:**

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**Background documents (available for public inspection):**

None

## 1. Monitoring Previous Recommendations

This section of the report lists recommendations made by committee and responses to them indicating whether the recommendation will be implemented and, if it will be, how this will be done.

Date	Item	Recommendation	Action	Contact Officer
7 September 2016	CESC/16/19 Equality Action Plans 2016/17: Update	To request that the Head of Legal Services provide the action plan for providing support to residents to access revenues and benefits to members of the Committee.	A response to this recommendation has been requested and will be reported back to the Committee via the Overview report.	Jacqui Dennis, Head of Legal Services
1 February 2017	CESC/17/08 Budget Process 2017-2020: Consideration of the Executive's Draft Budget Proposals and Directorate Budget Reports and Business Plans	To request that the report that Resources and Governance Scrutiny Committee have requested on lessons learnt from the budget consultation process also be circulated to members of this Committee.	This will be circulated to Members when it is available.	Rachel McKeon, Scrutiny Support Officer
1 March 2017	CESC/17/12 Knowing Manchester Better: Transgender Report	To request that the Town Hall Transformation Team consider the provision of gender neutral toilets as part of the Town Hall refurbishment project and that consideration also be given to this across other planning applications.	A response to this recommendation is included as an Item for Information within this report.	Sara Todd, Deputy Chief Executive (Growth and Neighbourhoods)
20 July 2017	CESC/17/25 Community Safety Overview	To request that a training session on hate crime and TPRCs be arranged for all Members and that information on the location of TPRCs and how to	A response to this recommendation has been requested and will be reported back to the Committee via the Overview report.	Sam Stabler, Community Safety Lead

		report hate crime be re-circulated to all Members.		
20 July 2017	CESC/17/25 Community Safety Overview	To request that the Community Safety Lead advise Members when a full evaluation of Nottinghamshire's experience of recording misogyny as a hate crime would be available and for the Committee to then consider how it can take this issue forward.	A response to this recommendation has been requested and will be reported back to the Committee via the Overview report.	Sam Stabler, Community Safety Lead
7 September 2017	CESC/17/32 Community Cohesion – Approach to Community Recovery	To recommend that the Council explore how the lessons learnt from the work in Moston can be shared and how this approach can be taken forward across the city and that the Council be clearer on how this fits in with the Our Manchester approach.	A response to this recommendation has been requested and will be reported back to the Committee via the Overview report.	Samiya Butt, Manchester Prevent and Cohesion Coordinator
12 October 2017	CESC/17/37 Manchester International Festival 2017	To recommend that more work be undertaken with local neighbourhood teams to engage more local residents with MIF and to request that further information be circulated to Members on the community engagement work, including the community groups engaged with, the proportion of discounted tickets being sold directly to individuals and families compared to those being bought by schools or community groups and a breakdown of the Manchester wards that volunteers resided in.	A response to this recommendation has been requested and will be circulated to Members once it is available.	Louise Lanigan, Principal Policy Officer

## 2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **24 October 2017** containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

### Register of Key Decisions:

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Indoor Leisure Contracting Arrangements  Ref: 2017/10/24B	To agree the appointment of a new Leisure Centre operator	Executive	March 2018	Report and recommendations	Lee Preston Sport and Leisure Lead 0161 219 2545 l.preston2@manchester.gov.uk

Sport and Leisure Governance Arrangements – Manchester Active Ref: 2017/10/24C	To agree the design and implementation of the new Sport and Leisure Governance Vehicle-Manchester Active	Executive	March 2018	Report and recommendations	Lee Preston Sport and Leisure Lead 0161 219 2545 l.preston2@manchester.gov.uk
Factory Project Ref: 15/012	The approval of capital expenditure.	City Treasurer	October 2017 or later	Gateway 5 (procurement document)	Dave Carty 0161 219 6501 d.carty@manchester.gov.uk
Leisure Services – External Ref: 2016/02/01C	The approval of capital expenditure.	City Treasurer	October 2017 or later	Gateway 5 procurement document	Lee Preston 07852957286 l.preston2@manchester.gov.uk
Library Strategy 2020 Ref: 2016/05/13B	Capital expenditure approval.	City Treasurer	October 2017 or later	Gateway 5 procurement document	Neil MacInnes 0161 234 1392 n.macinnnes@manchester.gov.uk
University of Manchester – Armitage Sports Pitches Development Ref: 15/072	To approve the investment proposal and business case.	The Executive	October 2017 or later	Report and recommendation	Lee Preston 07852957286 l.preston2@manchester.gov.uk
The Great Run and Great City Games 2017 – 2020 Ref: 2017/02/01D	To approve a proposed 4 year contract 2017 – 2020, at a cost of £300,000 annually.	The Executive	October 2017	Report and Recommendation	Mike Parrot 07786365016 m.parrot@manchester.gov.uk

Event Seating – Belle Vue Basketball Performance Centre  Ref: 2017/03/13A	To approve the investment of circa £550,000 for the addition of retractable event seating at the Basketball Performance Centre.	City Treasurer	October 2017	Capital expenditure approval	Lee Preston 07852957286 l.preston2@manchester.gov.uk
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### 3. Item for Information

<b>Subject</b>	Subject - Response to recommendation: CESC/17/12 - Knowing Manchester Better - Transgender report
<b>Contact Officers</b>	Sean McGonigle, Senior Responsible Officer - Our Town Hall Project Tel: 0161 234 4821 Email: s.mcgonigle@manchester.gov.uk

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#### Summary

At its March meeting, the Communities and Equalities Scrutiny Committee made the following recommendation: To request that the Town Hall Transformation Team consider the provision of gender neutral toilets as part of the Town Hall refurbishment project and that consideration also be given to this across other planning applications.

#### Response

##### Sanitary Provision and the Planning Process

The planning process will always seek to deliver key objectives for the city council and has been instrumental in providing advice on space standards (for new residential accommodation) and seeking inclusive design.

Sanitary provision in non-residential development is not, however, a matter that falls under the planning regime.

This is covered by separate legislation, the Workplace (Health, Safety and Welfare) Regulations 1992. The relevant regulations states that:

Suitable and sufficient sanitary conveniences shall be provided at readily accessible places.

Without prejudice to the generality of paragraph (1), sanitary conveniences shall not be suitable unless –

- a. the rooms containing them are adequately ventilated and lit;
- b. they and the rooms containing them are kept in a clean and orderly condition; and
- c. separate rooms containing conveniences are provided for men and women except where and so far as each convenience is in a separate room the door of which is capable of being secured from inside.

The Approved code of practice accompanying the Regulation goes on to give minimum numbers of facilities.

The Building Regulations does contain guidance on toilet provision with the first principle that such accommodation needs to be suitable for all people who use a building. The Approved documents go on to provide guidance on how needs can be

accommodated, nevertheless the regulations in themselves do not provide for a requirement for gender neutral toilets.

Scrutiny Committee requested that the Town Hall Transformation Team consider the provision of gender neutral toilets as part of the Town Hall refurbishment project. The project has recently moved into RIBA Stage 2, concept design, which will conclude in March 2018. The provision of welfare spaces, including toilets and changing rooms, will be considered by the Design Team based on the requirements set out in the detailed client brief. The heritage nature of the building will provide a challenge to ensuring the provision of modern welfare facilities to support office use and visitor and event activities. However, the brief to the Design Team is to ensure the provision of dedicated disabled and gender neutral toilet provision as part of the overall toilet provision within the building, which will also include gender specific toilets. The details of how many and where will evolve with the developing designs and, in particular, the levels of occupancy in the refurbished building. Further details will be available at the conclusion of RIBA Stage 2.

**Communities and Equalities Scrutiny Committee  
Work Programme – 9 November 2017**

<b>Thursday 9 November 2017, 10.00 am (Report deadline Tuesday 31 October 2017)</b>				
<b>Item</b>	<b>Purpose</b>	<b>Executive Member</b>	<b>Strategic Director/ Lead Officer</b>	<b>Comments</b>
Our Manchester Disability Plan	<p>To receive a report on the Our Manchester Disability Plan, to include responses to the following recommendations:</p> <ul style="list-style-type: none"> <li>- To receive further information in response to the points raised at the November 2016 meeting, including Manchester's definition of accessibility, what the Council could do to improve accessibility of non-Council owned buildings, such as shops, further information on the working group chaired by the Executive Member for Culture and Leisure and further information on what disabled customers can expect when visiting a venue.</li> <li>- To recommend that an Accessibility Charter be developed as part of the Our Manchester Disability Plan.</li> <li>- To ask the Equalities Team Leader to look into whether a comprehensive guide to accessible venues in Manchester could be produced.</li> <li>- To consider the accessibility of events.</li> <li>- To recommend that a presentation on the Disability Confident Employer scheme be incorporated into a future report.</li> </ul>	Councillor Craig Councillor S Murphy Councillor Rahman	Zoe Robertson/ Julie McMurray/ Sam McVaigh/ Fiona Worrall/ Keiran Barnes	See November 2016 and March 2017 minutes Invite Chair of Health Scrutiny Committee

Overview of the work of the Equality Lead Members	To receive an overview of the work of the Equality Lead Members. To include consideration of: - the support offered to older Lesbian, Gay, Bisexual and Trans (LGBT) people - an update on actions following the publication of the Transgender report	Councillor S Murphy	Geoff Little/ Sam McVaigh/ Keiran Barnes/Equality Lead Members	See March 2017 minutes To invite Equality Lead Members and other guests
Budget Refresh Process: Update for Scrutiny Committees	The Committee will receive a report that sets out the timetable and proposed budget process. The Committee will be invited to agree which refreshed budget and business plans they will receive at their 1 February meeting.	Councillor Flanagan	Carol Culley	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	-	Rachel McKeon	

<b>Thursday 7 December 2017, 10.00 am (Report deadline Tuesday 28 November 2017)</b>				
Item	Purpose	Executive Member	Strategic Director/ Lead Officer	Comments
Volunteering - Timebanks	To receive a report on volunteering, focusing on Timebanks, including information on where this approach has been used and how the Council can support its expansion.	Councillor S Murphy	Fiona Worrall/ Carolyn Kus/ Mark Rainey/Liz Goodger/Neil Fairlamb/ Neil MacInnes	See January 2017 minutes Invite people who use timebanking to this meeting.
Age-Friendly Manchester Strategy	To receive a further report and request that the Chair, the Lead Member for AFM and the Strategic Lead (AFM) agree the key topics that the report will focus on. To include work to improve communication and publicity of AFM and the impact of the AFM Charter.	Councillor S Murphy	Carolyn Kus/ Paul McGarry	See January 2017 minutes Invite Noah Mellor from Buzz, representatives from organisations which have signed

				up to the Charter and, if possible, some of their service users.
Support Available to Asylum Seekers and Refugees in Manchester	To receive a further report at an appropriate time to include case studies of asylum seekers and refugees who have received support within Manchester.	Councillor Craig Councillor S Murphy	Carolyn Kus/ Keiran Barnes / Nicola Rea	See February 2017 minutes Invite speakers from relevant organisations such as the Boaz Trust and the Immigration Aid Unit.
Loneliness and Social Isolation	To receive a report on loneliness and social isolation – to include the work of the Jo Cox Commission on Loneliness	Councillor Craig	David Regan	Invite Chair of Health Scrutiny Committee
Overview Report		-	Rachel McKeon	

<b>Thursday 4 January 2018, 10.00 am (Report deadline Thursday 21 December 2017)</b>				
Item	Purpose	Executive Member	Strategic Director/ Lead Officer	Comments
New Policing Model	To receive a further update on the New Policing Model. To include information on the TravelSafe Partnership.	Councillor N Murphy	Fiona Worrall/ Sam Stabler	See July 2017 minutes
Community Safety Overview	To receive a regular update report on the work of the Community Safety Partnership. To include <ul style="list-style-type: none"> <li>- issues of Prevent and far right extremism.</li> <li>- student safety</li> </ul>	Councillor N Murphy	Fiona Worrall/ Sam Stabler/ Samiya Butt	See Children and Young People Scrutiny Committee (CYPSC) minutes November 2016 Invite Chair of

				CYPSC
Youth Justice and Anti-Social Behaviour	To receive a report on Youth Justice and Anti-Social Behaviour involving young people.	Councillor S Newman Councillor N Murphy	Paul Marshall/Fiona Worrall/Marie McLaughlin/Sam Stabler	Invite Chair of Children and Young People Scrutiny Committee (CYPSC) See July 2017 minutes and CYPSC October 2016 minutes
Drug and Alcohol Services	To receive a report on drug and alcohol services from a community safety perspective.	Councillor Craig Councillor N Murphy	Carolyn Kus/Fiona Worrall/Sam Stabler	Invite Chair of Health Scrutiny Committee See July 2017 minutes
Overview Report		-	Rachel McKeon	

<b>Thursday 1 February 2018, 10.00 am (Report deadline Tuesday 23 January 2018)</b>				
Item	Purpose	Executive Member	Strategic Director/ Lead Officer	Comments
Refreshed Budget and Business Plans	The Committee will consider the refreshed budget and business plans that were requested by the Committee at their November 2017 meeting.	Councillor Flanagan Councillor S Murphy Councillor N Murphy Councillor Rahman	Carol Culley Fiona Worrall	
Overview Report		-	Rachel McKeon	

<b>Items To be Scheduled</b>				
Item	Purpose	Executive Member	Strategic Director/ Lead Officer	Comments
Equality Monitoring	To receive a further report which considers equality monitoring across different service areas including action plans to address any gaps.	Councillor S Murphy	Geoff Little/ Sam McVaigh/ Keiran Barnes	January 2018 - TBC See March 2017 and June 2017 minutes
Celebrating Our Diversity: The Last 12 Months	To receive a presentation on celebrating the diversity of the City and the positive contribution that Manchester's diverse communities make to the City's economic and social life through a calendar of annual events. Celebrating cohesion and bringing together Mancunians, wherever they originate from. Focus on neighbourhood and community events.	Councillor S Murphy Councillor Rahman	Geoff Little/ Fiona Worrall/ Sam McVaigh/ Keiran Barnes /Neil MacInnes	January 2018 - TBC
Equality Objectives 2016 – 2020	To receive a more detailed report, to include how the Equality Objectives correspond with the "we will" statements within the Our Manchester Strategy. To include the Equality Action Plans and an update on progress and preparation for the Equality Framework for Local Government (EFLG) accreditation.	Councillor S Murphy	Geoff Little/ Sam McVaigh/ Keiran Barnes	March 2018 - TBC See March 2017 minutes
Domestic Abuse and Violence and Delivering Differently	To request a further update in approximately 12 months' time, to include the cost benefits, how levels of investment had changed, and an analysis of whether the service pledges within the strategy have been met. To note that a further update is required in respect of the impact of domestic abuse on children and to request that the Chair discuss with the Chair of Children and Young People	Councillor N Murphy/ Councillor Craig	Carolyn Kus/ Sara Todd/ Fiona Worrall/ Sam Stabler	See minutes July 2016 Invite Lead Member for Women

	Scrutiny Committee which Committee considers the update.			
Improving Life Chances: Generations Together	To receive an update report on improving the life chances of Manchester residents.	Councillor S Murphy	Geoff Little/ Sam McVaigh/ Keiran Barnes	See minutes September 2016
Community Safety Overview	To receive a regular update report on the work of the Community Safety Partnership.	Councillor N Murphy	Fiona Worrall/ Sam Stabler/ Samiya Butt	See Children and Young People Scrutiny Committee (CYPSC) minutes November 2016 Invite Chair of CYPSC
Ethical Procurement	To receive a report in response to the following recommendation from the Resources and Governance Scrutiny Committee's Ethical Procurement Task and Finish Group: To recommend that the relevant scrutiny committees are informed and invited to comment on the differing contract management processes for their respective remits and invited to accompany officers on monitoring visits where appropriate/as required. (To be fully scoped.)	Councillor Flanagan	Ian Brown	Invite Chair of Resources and Governance Scrutiny Committee
Manchester Parks Strategy 2017 – 2026	To receive an update report in approximately six to nine months' time.	Councillor Rahman	Sara Todd/ Fiona Worrall/ Neil Fairlamb	See January 2017 minutes
Item for Information: English for Speakers of Other Languages (ESOL)	To request that the Committee receive updates on ESOL provision as an item for information in the Overview Report.	Councillor B Priest	Angela Harrington/Julie Rushton	See February 2017 minutes

Provision				
Sport and Leisure	To ask officers to undertake a piece of work to map the providers' Community Development Plans against the Our Manchester Strategy and all the Equality Strands, including engagement with Age Friendly Manchester and the Our Manchester Disability Plan. To receive a report on this at a future meeting, to include case studies.	Councillor Rahman Councillor S Murphy	Sara Todd/Fiona Worrall/ Neil Fairlamb	See December 2016 minutes
Our Manchester Voluntary and Community Sector Funding	To receive a further report at an appropriate time	Councillor S Murphy	Fiona Worrall/ Carolyn Kus/ Liz Goodger	See June 2017 minutes
Community Asset Transfer	To receive an in-depth report on Community Asset Transfer. To include the process, detailed case studies of those that have and haven't proceeded, information on organisations that have completed the process. To invite organisations to talk about their experiences at the meeting where this is considered.	Councillor B Priest Councillor S Murphy	Eddie Smith/Julie McMurray	See October 2016 minutes
Cultural Ambition Strategy	To receive a further report at an appropriate time, to include more information on the working groups.	Councillor Rahman	Fiona Worrall/Neil MacInnes	See October 2017 minutes
Widening Access and Participation	To receive a further report at an appropriate time, to include further information on the roll-out of the MCRactive card.	Councillor Rahman	Fiona Worrall/Neil MacInnes/Neil Fairlamb	See October 2017 minutes